**MINISTRY OF PUBLIC EDUCATION**

**TECHNICAL EDUCATION DEPARTMENT**

**TECHNICAL HIGH SCHOOL ……………**

Portfolio of Evidence

**Curricular Structure: Oral Communication, XII th Grade**

**Ejecutivo para Centros de Servicios**

**STUDENT:**

**DATE AND PLACE:**

**GENERAL INFORMATION**

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| STUDENT`S NAME: |  |
| PROGRAM: |  |
| LEVEL: X ( ) XI ( ) XII ( ) |  |
| Birth date: |  |
| Address: |  |
| Phone #: |  |
| E- mail: |  |

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| **SUB -AREA:** Oral Communication in English | | | | | | |
| **Study Block 1:** Efficiently interacting in the English at work to enrich Costa Rican cultural, economic, and social welfare. | | | | | | |
| **Cognitive Target:** Workplace Management | | | | | | |
| **Linguistic Objectives** | **Evidence** | **Achieved** | | **Strategies to improve and Observations** | **Competent** | |
| **Yes** | **Not Yet** | **Yes** | **Not Yet** |
| Identifying speakers specifications, request, and others. | Interpreting another speaker. |  |  |  |  |  |
| Receiving complaints, making excuses, requests, and others. |  |  |  |  |  |
| Understanding a variety of language forms to complete a task. | Accepting and refusing politely. |  |  |  |  |  |
| Asking for repetition | Repeating some structures |  |  |  |  |  |
| Responding with the appropriate response. | Receiving complaints, making excuses, requests, and others. |  |  |  |  |  |
| Making appointments for meanings. |  |  |  |  |  |
| **Student´s name and signature:** | | | | | **Date** | |
| **Teacher´s name and signature:** | | | | |
| **Parent`s name and signature:** | | | | |

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| **SUB -AREA:** Oral Communication in English | | | | | | |
| **Study Block 2:** Efficiently interacting in the English at work to enrich Costa Rican cultural, economic, and social welfare. | | | | | | |
| **Cognitive Target:** Customer Service | | | | | | |
| **Linguistic Objectives** | **Evidence** | **Achieved** | | **Strategies to improve and Observations** | **Competent** | |
| **Yes** | **Not Yet** | **Yes** | **Not Yet** |
| Identifying the purpose of short messages. | Understanding oral short messages. |  |  |  |  |  |
| Speaking with intelligible pronunciation and intonation. | Speaking with a good intonation, stress, and pronunciation. |  |  |  |  |  |
| Coping with unfamiliar names, expressions and places to complete a procedure. | Listening and copying names, expressions and places. |  |  |  |  |  |
| Negotiation meaning with the other speaker. | Talking and answering other speaker. |  |  |  |  |  |
| Holding a conversation |  |  |  |  |  |
| Responding to messages and dialogues in situations in different contexts. | Communicating with customers, making and receiving confirmations. |  |  |  |  |  |
| **Student´s name and signature:** | | | | | **Date** | |
| **Teacher´s name and signature:** | | | | |
| **Parent`s name and signature:** | | | | |